

(FORMERLY TECHNO INDIA BATANAGAR)

B7-360 / New Ward No. 30, Maheshtala, Kolkata-700 141

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Ref. No.: TIB/ OFFICE ORDER /2025/11

Date: 15th March, 2025

OFFICE ORDER

This is to inform all concerned that the “**Canteen Surveillance Committee**” has been formed for smooth functioning of the Canteen of the Institute and will be effective from **w.e.f. 15.03.2025** for the Academic Year **2025-2026**.

Chairperson:

Dr. Ashok Kumar Naskar

Principal-In-Charge

Joint Conveners:

Mr. Surya Shekher Santra

Assistant Professor – CSE

Mr. Santanu Paul

Accountant, TIB

Working Committee Members:

Dr. Suman Kr. Laha

HOD – ECE

Mr. Subhankar Guha

HOD – CSE

Mr. Arghya Sinharoy


Administrative Assistant – T&P

Mr. Vinayak Ghosh

Assistant Professor - CE

Roles & Responsibilities:

1. Regular visit to the Canteen.
2. Surveillance Check of the Raw Materials used in the Canteen and Framing a guideline.
3. Quality Check.
4. Regular interaction with stake holders.
5. Issue guidelines for the Price of the served items in the Canteen along with proper display.
6. Forming a Code of Conduct for the members working in the Canteen along with Dress Code.
7. Sending fortnightly report to the Chairperson and follow up rectification action.


Dr. Ashok Kumar Naskar
Principal-In-Charge

Techno International Batanagar

PRINCIPAL-IN-CHARGE

TECHNO INTERNATIONAL BATANAGAR

Corporate Office, KOLKATA-700 141

